

# Girton Parish Council

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The Pavilion  
Girton Recreation Ground  
Cambridge Road, Girton  
Cambridge CB3 0FH

## Minutes of a meeting held on Wednesday 21 March 2007

**Present:** M Wilson (Chairman), D de Lacey (Vice-Chairman), W Barrett, E Bullman, V Godby, R Gordon, R Hiley, R Hodgkinson, R Martin, J Mayfield, A Meek, P Starling, M Taylor, S Tutt

**Action/Power**

One member of the public was present. Melanie Baker, speaker for item 45.5 was present until item 46. County Cllr Reynolds was present until item 45.5.

### **07/43 Apologies for absence**

Apologies had been received from Cllr Ford-Smith.

### **07/44 Members' declarations of interests**

Cllr Godby declared a prejudicial interest in item 52.

### **07/45 Open Session for Public**

Cllr Godby prop to suspend Standing Orders, sec Cllr Bullman, carried unanimously.

- 1. Members of the Public.** No speakers.
- 2. Police report.** Report previously circulated.
- 3. District Councillors' reports.** Cllr Bullman had nothing to report.
- 4. County Councillor's report.** Report previously circulated. Cllr Reynolds spoke about the Police Neighbourhood Panels which he urged councillors to attend. Cllr Godby asked whether the Council could have some of the money that the County Council are putting into street lighting. He replied that the funds are for the replacement of street lights that are over 20 years old and the money was yet to be approved by the Government. Cllr Hiley asked whether the Oakington to Girton cycleway studs had been assessed yet, and if not why were they being implemented on the new spur to Histon? Cllr Reynolds said he would make some enquiries.
- 5. Presentation on Parish Plans from Melanie Baker, SCDC Officer.** Following an introduction from Cllr Wilson, M Baker explained that a parish plan is led by the parish council and involves community groups and residents of the village to produce an action plan for improving the quality of life and the environment. She gave examples of villages in the district who have benefitted from a parish plan and explained briefly how to produce one, which includes producing a questionnaire for every household. She expressed the importance of advertising it fully to the whole village which might include an open meeting. She also explained that Cambridgeshire ACRE is a registered charity who advise and provide information and support services to local communities and that funding of up to £1500 is available from DEFRA to help pay for a parish plan. Following her presentation M Baker answered questions on the following: How does the questionnaire software help? It includes a list of standard questions that can be tailored for each village. How long does the process take? One year to year and half. Does it feed into SCDC? Planners see it as a way for villages to give extra information. What is the lifespan of this? It would be expected to be reviewed in 5 years. It was agreed to put the Parish Plan on the Agenda of the next meeting. Cllr Wilson thanked M Baker for her presentation.

April Agenda

### **07/46 Standing Orders reinstated**

Standing Orders reinstated prop Cllr Godby, sec Cllr Barrett, carried unanimously.

### **07/47 Minutes of Parish Council meeting held on 21 February 2007**

The Minutes for the meeting were approved and signed by the Chairman, Cllr Godby prop, Cllr Bullman sec. Carried 12 in favour, 1 abstention.

**07/48 Matters arising from the minutes**

1. The Clerk has taken action on all the items arising from the minutes (marked HB).
2. 07/39.5 Proposals have been presented at the Open Spaces Committee

**07/49 That the Parish Council co-opt Professor Martin as a member of the Council**

Cllr Wilson welcomed Cllr Martin to the Council.

**07/50 That the Council devolve responsibility for the consideration of quotations for Insurance premiums for 2007/08 to the Finance Committee**

Cllr Wilson prop, sec Cllr Godby. Carried unanimously. It was confirmed that the Clerk would act immediately on the Committee's decision. HB

**07/51 That the Council receive the paper about our Committee Structure**

Cllr de Lacey presented this paper. Following a brief discussion it was agreed that the report be emailed to all councillors who should respond to the Clerk with comments. DdL

**07/52 That the £10,000 donation to the Cotton Hall Foundation be paid in April 2007. Reserve funds to be used to cover any deficit in the budget for 2007/8 and repaid in 2008/9**

Cllr Godby left the room for this item. Cllr Meek explained that he had raised this motion because the impression had been given that the full amount of £10,000 would be paid in the 07/08 year. Nowhere in the minutes does it say that the amount should be paid in two installments, which was only a recommendation from the Finance Committee. Cllr Taylor agreed with Cllr Meek's understanding of the impression given. Cllr Hiley noted that only £5,000 had been built into the budget for 2006/07, and this had been accepted by the full Council. Cllr Hiley put forward the following amendment, sec Cllr Mayfield: 'That the £10,000 donation to the Cotton Hall Foundation be paid in two installments in accordance with the budget. For the clarification of the Council's intentions one payment of £5000 shall be made in April 2007 and another payment of £5000 shall be made in April 2008'. The amendment was carried 6 in favour, 4 against, 3 abstained. During discussion it was recognized that the feeling of the Councillors was that once the reserve situation is clarified it would be open for the Council to consider an earlier payment of the second installment. Cllr Hiley proposed the amended motion, sec Cllr Mayfield, carried 7 in favour, 3 against, 3 abstentions. HB

**07/53 That the Council agree to liaise with Histon and Impington Parish Councils over planning applications for the NIAB site**

Cllr Wilson prop, sec Cllr de Lacey, all in favour.

**07/54 That reports from Parish Councillors be received**

1. Cllr Godby reported that on 9 March the 11am bus did not turn up. Clerk to write to Stagecoach. HB
2. Cllr Barrett reported she had attended a training course on planning matters. She will type up and distribute her notes. WB
3. Cllr Meek reported that littering was still bad at the bus stop near to the Co-op even though the school children were waiting on the other side of the road now. It was agreed to put a note in the Parish News and to write to Girton College and the Cambridge Academy of English. HB/GPN
4. Cllr Taylor reported he had attended an SCDC meeting regarding Northstowe. He said the news was not good with the number of houses increased to 10,000. The development will jointly be controlled by SCDC, CCC and Horizons. The allowance for casual green space will not be met and the Green Belt will be diminished. All not keeping to the development plan. HB
5. Cllr Tutt asked the Clerk to investigate whether there is improper vehicle trading in Thornton Road. HB
6. Cllr Gordon said the verges outside and opposite the doctor's surgery were badly cut up due to cars parking on them. Clerk to contact Highways. The problem of cars parking on Smithy Green was also raised, and it was noted that we have a letter of complaint that the HB

access road between the Recreation Ground and the School is sometimes blocked by parked cars. The Council was told that the School car park is available but does not appear to be being used. Recreation Ground Committee to write the Church and football clubs.

Rec C'tee

7. Cllr Martin reported fly-tipping on the embankment of the A14 next to the bridge. Clerk to report to Highways.

HB

#### **07/55 That reports from other groups be received**

1. **Girton Town Charity.** Cllr Hiley reported that a grant of £500 had been awarded to Girton United Football Club to fund sporting activities as part of their centenary celebrations.
2. **Youth Works.** Cllr Meek reported that the gardening group were operating again and that a fortnight of 'Easter Madness' was planned for the Easter holidays.
3. **Footpaths and Rights of Way.** Cllr Starling said he would be discussing with Cllr Meek the proposed alternative footpath to Histon recently discussed by the Open Spaces Committee.

PS

#### **07/56 Correspondence**

1. SCDC, application to carry out tree works at 86 Cambridge Road Highways Agency, Cambridge Crematorium
2. Habitat management plan – Girton phase 1, Wellbrook Way
3. SCDC, Graffiti removal service
4. ACRE – Cambridgeshire and Peterborough Community Life Awards 2007
5. CCC – Countryside access issues
6. Society of Local Council Clerks – the Benefits of Membership
7. Mrs H Jones – derelict caravan on Oakington Road (being addressed by SCDC)
8. EEAPTC News – regional report for Parish and Town Councils
9. Arbury Park newsletter
10. Cambridgeshire Constabulary – Cambourne Neighbourhood Panel
11. SCDC - Milton Country Park
12. Northstowe Update
13. The Sustainable Communities Bill Rally
14. James Barnard – coordination of Remembrance Day activities
15. SCDC – Promotion material for Cambridge Dial a Ride
16. Local Council Review
17. South Cambridgeshire Crime and Disorder Reduction Partnership Newsletter
18. CALC – VAT workshop
19. Local Access Forum – forthcoming meetings and activities
20. Kate Meaby – access road between Pavilion and School (see 07/54 (6), above)
21. Histon, Impington and Cottenham Parish Councils – responses to NIAB development
22. Andrew Lansley – response to Public Consultation on proposed changes to East of England Plan
23. CCC - Changes to bus timetables April 2007

#### **07/57 That payments for the period 15 February – 14 March 2007 be approved**

Payments	GPC 21 March 2007				
Cq no.	Paid To	Description	Gross	VAT	net
1809	Girton Recreation Centre	VAT refund Oct-Dec 06	594.43		594.43
1810	J Wells	Fit dog bin in Pepys Way	70.00		70.00
1811	Helen Bracey	Clerk's wages (month 11)	589.36		589.36
1812	Inland Revenue	Tax and NI month 11	106.42		106.42
1813	British Telecom plc	Telephone charges	208.50	28.06	180.44
1814	Glasdon UK Ltd	Dog litter bin	214.74	31.98	182.76
1815	NALC	Direct Information Service subscription renewal	105.00		105.00
1816	Linda Miller	Stationery and office pin boards	197.09		197.09
1817	Gee Tee Bulb Co	Bulbs for Open Spaces	223.25	33.25	190.00

1818	British Telecom plc	BT Internet services	95.13	14.16	80.97
1819	Inland Revenue	Tax and NI month 12	106.53		106.53
1820	Helen Bracey	Clerk's wages (month 12)	589.35		589.35
1821	Girton Youth Works	Clearing footpaths	121.00		121.00
			<b>3,220.80</b>	<b>107.45</b>	<b>3,113.35</b>

Payments	GRC 21 March 2007				
Cq no.	Paid To	Description	Gross	VAT	net
300574	WF Electrical	Lamps for changing rooms	67.16	9.80	57.36
575	C M R Wilson	Work on Recreation Ground + petrol expenses for roller	331.81		331.81
576	Stuart Turnock	Cleaner's fees	400.00		400.00
577	Norman Lewell	Security/Maintenance Officer fees	415.00		415.00
578	Scott Morley	Litter picker's fees	60.00		60.00
579	Linda Miller	Bookings Administrator wages + expenses	507.60		507.60
580	J Wells	Repairs to tiles in changing rooms	103.76		103.76
581	Peter T Round	Grounds maintenance for Feb 07	514.06		514.06
582	P A Collacott & Co	To attend to external lighting	261.60	38.96	222.64
583	Graffters Limited	Burco water boiler	121.75	18.13	103.62
584	C M R Wilson	Work on Recreation Ground + petrol expenses for roller	325.10		325.10
585	Linda Miller	Bookings Administrator wages + expenses	513.96		513.96
586	Norman Lewell	Security/Maintenance Officer fees	336.00		336.00
587	Stuart Turnock	Cleaner's fees	360.00		360.00
588	Scott Morley	Litter picker's fees	60.00		60.00
			<b>4,377.80</b>	<b>66.89</b>	<b>4,310.91</b>

Subject to the amount on cheque 300587 being amended to £320, payments were approved, prop Cllr Wilson, sec Cllr Taylor, carried unanimously.

The meeting closed at 2135hrs.