

Girton Parish Council

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The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge CB3 0FH

Minutes of the Annual Parish Council Meeting held at 7.30pm on Wednesday 20th May 2009 at St Vincent's Close Community Centre

Action/Pow

Present: Cllrs D de Lacey (Chairman), E Bullman, R. Martin, V Godby, R. Hiley (from 09/63), M. Wilson, J. Thorrold, M Taylor, R Gordon, L Sparling & C Starling.

Cllr J Reynolds (Cambridgeshire CC), and Cllr T Bygott (South Cambridgeshire DC).
One member of the public.

In attendance: R Stone (Clerk); Mrs N Stone (PFO)

Items:

09/59 To elect the Parish Council Chairman for 2009/10

Cllr de Lacey was the only nominee for Chairman. He was proposed by Cllr Wilson and seconded by Cllr Thorrold, and elected by the Council.

09/60 Chairman signs Declaration of Acceptance of Office

The Declaration of Acceptance of Office was signed by Cllr de Lacey, and witnessed by the Clerk as the Proper Officer of the Council.

09/61 Apologies

Cllrs J. Ford-Smith, R Martin, and P Starling

The Chairman reported that Cllr Robin Hodgkinson had resigned for personal & family reasons. SCDC's electoral officer would be advised, and the vacancy advertised. The Chairman expressed thanks for Cllr Hodgkinson's work for the village.

Clerk

09/62 Members' declarations of interest for items on the agenda

None declared.

09/63 Public Participation session on agenda items & matters of mutual interest

1. Members of the public - One member of the public was present but did not raise any issues.
2. Police Report - No members of the police attended. Cllr Godby reported on current efforts to re-activate Neighbourhood Watch, burglaries in Girton, and police checks that motorists were wearing seat belts.
3. District Councillors' reports – Cllr de Lacey's report was circulated in advance of the meeting. Cllr Bygott had nothing new to report since the Annual Parish Meeting.
4. County Councillor's report – Cllr Reynolds said the NIAB (1) planning application had been discussed by the Cabinet of Cambridgeshire CC. He, and others had spoken on concerns about transport, greenbelt, and infrastructure. These issues had also been raised at the full Council on 19th May, and would be decided by the Joint Committee in July.
5. Girton Town Charity – Cllr Hiley said that there had been a delay in appointing a Community Warden. The first candidate had withdrawn. CRB checks were now being carried out on the second who lived outside the village. A new £15,000 grant was being made to Girton Glebe School for after school activities. The prescription delivery service to those in need would continue. A grant for ICT facilities was being made to Oakington Primary School in view of the number of Girton attendees. A planning application had been submitted for alms houses on Wellbrook Way
6. Parish Plan - The Steering Group presented a full report to the Annual Parish

Clerk

Meeting. As of 20 April approximately 700 paper copies of the questionnaire had been returned. This was a very good result. After the cut-off date analysis would begin. The Committee was meeting with Cambridgeshire ACRE to discuss methodology, and how to take the results forward.

7. Fields in Trust - A nucleus committee of Cllrs de Lacey, Gordon and Wilson had been established. Cllr Wilson would co-ordinate the group. Suggestions of co-optees (not necessarily members of the Council) would be gratefully received.

8. Youth Works - Cllr Reynolds reported that a new youth worker had been appointed on a single year contract. She was from Liverpool and had expertise in drama. She would start after the bank holiday.

9. Footpaths and Rights of Way – No report on footpaths was received but the Clerk recalled that Cllr Starling had referred to bridges in email correspondence. Details would be circulated with the minutes. Cllr Hiley added that he had seen a nice crossing of the guided busway. Clerk

09/64 That the minutes of the Parish Council meeting held on 29th April 2009 be confirmed.

Signed by the Chairman as a true record following the following agreed amendment. Item 09/51, line 10 in the draft minutes stated “A revised planning application had been submitted for 7 houses (including 4 social houses) at Wellbrook Way.” This should have read: “A revised planning application is in preparation for 7 houses (including 4 social houses) at Wellbrook Way.”

09/65 Matters arising from minutes

Item 09/57/1/i Status of War Memorial	Advice received from Rector that the memorial was built following public subscription. It is not owned by St Andrews Church or the Council.
Item 09/57/3 Letter to Barbara Follett MP, Minister for the Eastern Region.	Passed to Andrew Lansley MP at Annual Parish Meeting on 7 th May to refer this correspondence to the Minister.
Item 57/5 Girton Parish Council’s dismay about SCDC’s decision to recommend the development of the NIAB site.	This message passed to South Cambridgeshire District Council.

09/66 Correspondence received (Circulated at the meeting)

Application for a street trading consent for a curry & burger van outside Elstree Insurance brokers (<i>by the Co-op</i>).	Representations made by Cllr de Lacey as District Councillor against this proposal but approval given by SCDC for a 3 month trial.
Cambridgeshire CC re “The Big Lunch” community events on Sunday 19 th July. (For information.)	No street party of this kind arranged in Girton in 2009 but a possibility for future years?
Madingley Parish Council query about the proposed clay pit between our parish boundaries, and raising possibility of land containing the pit being transferred to their parish.	Clarification sought from Madingley PC’s Clerk with a request for a map to show exactly is being proposed. An item for a future GPC meeting.
Invitation from Cambridgeshire Transport Commission to give evidence on 11 June on the congestion issues in Cambridge.	Cllr de Lacey has accepted as Chairman of the Parish Council, and has requested contributions towards his presentation.
CarillonWSP advising of M11 programme of drainage survey works over 23 nights commencing on 15 th May.	Forwarded to Girton webmaster to add to Girton’s website as a news item.

09/67 Finance & resource management

1. To approve payments from 29th April 2009 to 19th May 2009.

Approved. (*Listed at Appendix A*)

2. To approve the draft Finance Regulations (*circulated*)

This item was then deferred until 17th June 2009 to provide time for Members to consider the draft of the new regulations, and consequential changes to the Standing Orders. If any conflict arose between the new Finance Regulations and Standing Orders the Finance Regulations would take preference

Clerk

2. To approve setting up reserves for the redesign of the village centre; Girton Corner, and professional advice.

Approved.

09/68 To receive unconfirmed Committee minutes, and Committee Reports

The Planning Minutes of 5th & 18th May 2009 were received. Cllr Clift, as Chairman of the Planning Committee, reported that he had made a formal complaint to South Cambridgeshire DC about the lack of progress with the planning application for the LEAP. This had escalated to the Chief Executive whose response was awaited. He had also written to Cambridgeshire CC about the adoption of the highways in Wellbrook Way under Section 38.

09/69 Business items requiring a decision, or consideration by the Council

1. To elect a Vice Chairman for 2009/10.

Two Members were nominated, Cllrs Clift and Taylor. Cllr Clift was elected by a majority of 8 votes to 4.

2. To elect Members of Standing Committees for the year 2009/10

The following Members were elected to Committees:

Planning Committee – Cllrs Clift, Martin, Bullman, Thorrold & Taylor.

Sport and Recreation Ground Committee – Cllrs Wilson, Sparling, C. Starling, and Thorrold

Environment Committee – Cllrs Gordon, Bullman, Martin and Godby

Wellbrook Way Committee – Cllrs Clift, Hiley, Sparling, Thorrold and Wilson

Finance Committee – Cllrs Hiley, Martin, Clift, and Taylor

Budget Committee – Cllrs Hiley, Martin and Taylor plus Chairs of spending committees.

3. To appoint trustees, representatives, and advisors for 2009/10

The following appointments were made:

i) Girton Town Charity Trustees – no vacancies

ii) Girton Village Institute Trustees – Helen Wilson, Noel Knights & Bill Parnwell

iii) Cotton Hall Trustees – no vacancies until autumn 2009

iv) Youth Work Liaison – Robin Hiley

v). Representative on CPALC – Val Godby

vi) Police Liaison – Val Godby

vii) Public Rights of Way Liaison – Peter Starling

viii) Recycling – Eustace Bullman

ix) Warden of Town End Close – George Thorpe

x) Tree Advisor – Colin Carr

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notify

- xi) Health & Safety Advisor – Graham Clare
- xii) Parish Plan – Val Godby & John Thorrold

4. **To agree dates for Council meetings for 2009/10.**
Council meetings will be held on the third Wednesday of each month.
5. **To approve the annual pay review of the Bookings Administrator**
Deferred until the Parish Council meeting of 17th June 2009.
6. **To approve the draft contract for the Security & Maintenance Officer**
Approved.
7. **That Girton Parish Council signs up to the South Cambridgeshire Sustainable Parish Energy Partnership.**
Cllr de Lacey explained that that there were no direct costs to the parish councils taking part in the scheme. What was required was a formal commitment (via Parish Council meeting minutes) to work closely with the District Council, and recognised groups within the parish, to encourage and help deliver energy conservation and efficiency measures. The motion was approved.
8. **Matters raised by Councillors including items for the next Agenda**

Cllrs C Starling & L Sparling thanked the Clerk for helping to resolve the double “booking” of the recreation ground on 12th July in favour of Feast Week, and for facilitating Girton Cricket 1st X1 to play away at Longstanton.

Cllr Gordon was happy with the cutting of the grass verges but concerned that the cutting of the open spaces was being left too long between cuts resulting in brown grass.

Cllr Taylor raised concerns about the congestion charge. Contacts with officials at Cambridgeshire CC suggested that officers were operating as if a decision had already been made to proceed.

Clerk

Cllr Hiley had been impressed by the efficiency of the contractors carrying out the sewage works on the junction of Huntingdon Road and Victoria Road. It would be appropriate to send a short letter of congratulations to Anglia Water.

Cllr de Lacey spoke about the A14. He had been surprised that Atkins’ projected noise map to 2014 was based on a model rather than data, and only covered a distance of 100 yards from the road. There would be a Joint Action Group meeting on the A14 in July. The Joint Transport Committee has agreed the 30mph limit at Girton Corner. Some changes to the road layout would be needed. Sponsors had been found for all 12 planters. Two more planters had been offered, and there may be another two.

The meeting ended at 8.55pm.

Appendix A

09/67/1 Payments from 29th April to 19th May 2009

Paym ents	20-May-09	Combined PC/Rec payments			
Cq no.	Paid To	Description	Gross	VAT	net

2270	Stephen Tyrrell	Cricket pitch preparation	240.00		240.00
2271	WF Electrical	Electric lights	20.71	2.65	18.06
2272	Peter T Round	Grounds Maintenance & Grass cutting- April	749.74	97.79	651.95
2273	Screwfix Direct	Pavilion Maintenance Supplies	101.42	13.21	88.21
2274	British Telecommunication s plc	Telephone charges 2 Feb-4May	263.97	34.43	229.54
2275	Robert A Stone	Expenses for APM and Office Furniture	67.51		67.51
2276	A to Z Supplies	Stationery supplies	11.99	1.56	10.43
2277	Norman Lewell	Security/Maintenance Officer Fee & repairs	275.68		275.68
2278	CMR Wilson	Work at Recreation Ground	260.00		260.00
2279	Linda Miller	Expenses	35.47		35.47
			2,026.49	149.64	1,876.85

2,026.49

Due on 31-May-09

2280	Linda Miller	Bookings Administrator wages - m2	555.62	555.62
2281	Natalie Stone	Principal Finance Officer wages -m2	413.49	413.49
2282	Robert A Stone	Parish Clerk wages - m2	1,665.52	1665.52
2283	Inland Revenue	Tax and NI - month 2	992.63	992.63

The initial meetings of Girton Parish Council's Standing Committees were held on Wednesday 20th May 2009 at St Vincent's Close Community Centre immediately after the Annual Parish Council meeting

The agenda for each meeting was:

- 1. Election of Chairman.**
- 2. To agree the pattern of Committee Meetings for 2009/10.**

Planning Committee – (1.) Cllr S Clift was elected as Chairman.
(2.) On Monday evenings as required.

Sport & Recreation Ground Committee – (1.) Cllr M Wilson was elected as Chairman.
(2.) On second Wednesday of each month
except August.

Environment Committee – (1.) Cllr R Gordon was elected as Chairman.
(2.) Once a month on Monday evenings at 8pm.

Wellbrook Way Committee - (1.) Cllr S Clift was elected as Chairman.
(2.) Ad hoc as required by business.

Finance Committee- (1.) Cllr R Hiley was elected as Chairman.
(2.) Quarterly as required by business

Budget Committee - (1.) Cllr R Hiley was elected as Chairman.
(2.) Once a year – November or December.

The meeting ended at 9pm.