

**Minutes of Girton Parish Council's Meeting of Wednesday 20th January 2010  
at St Vincent's Close Community Centre at 7.30pm.**

**Present:** Cllrs D de Lacey (Chairman), S Clift (Vice Chairman), E. Bullman, V Godby, J Thorrold, R Gordon, M Wilson, L Sparling, P Starling, M Taylor & C Starling.

Cllr J Reynolds (Cambridgeshire CC) and Cllr T Bygott (South Cambridgeshire DC).

**In attendance:** R Stone (Clerk) and Mrs N Stone (RFO)

Items

**10/01 Welcome from the Chairman**

Cllr de Lacey welcomed everyone to the meeting.

**10/02 Apologies** Cllrs J Ford-Smith, B Bromwich and R Martin

**10/03 Members' declarations of interest for items on the agenda**

Cllr P Starling declared a personal interest in Item 09/166/3. He was a friend of the sculptor, Tony Hillier.

**10/04 Public Participation session on agenda items & matters of mutual interest**

1. No members of the public were present.

2. District Councillors' reports

Cllr de Lacey's report at Appendix A was circulated in advance. He added that South Cambs transport committee had met recently. Melbourn had also turned down a proposed 20mph speed trial for its parish. He had attended the Workshop on the NW Cambridge development. This had highlighted that much of the planning was being done in isolation from the NIAB development on the other side of the Huntingdon Road.

Cllr Bygott said that South Cambs DC had had a Cabinet reshuffle. He now held the Policy and Performance portfolio. On 1<sup>st</sup> April 2010 another £20,000 of grant funding will become available as part of SCDC's "Community Chest" scheme.

Cllr Taylor raised several concerns about the new developments just south of Girton including how these would affect the residents of Thornton Road; the village school and surgery; and traffic issues for Girton residents.

3. County Councillor's report

Cllr Reynolds said that the NW Cambridge and NIAB developments had to be considered together for planning purposes. He had raised education issues that needed to be determined. Next week's County Council Cabinet meeting would be considering budget issues over a five year period. Government grant would be reduced by 15% in real terms, and very significant savings would be required.

Reductions would be needed on back office services, and on the cost of supplies. Staffing cuts, and compulsory redundancies were planned.

Questions were raised about potholes, snow clearance, the job creation scheme for 18 to 24 year olds, and service provision being passed down to parish council level.

#### 4. Police Report

Eleven crimes had been reported in Girton in the previous month: two cycle thefts; two instances of windows being smashed; two shed burglaries; one theft at Girton Glebe School; one case of criminal damage; and one non payment at the BP garage.

#### 5. Parish Plan

No report had been received. Cllr Godby said that that the Steering Group was still carrying out an analysis of the information from the questionnaires.

### 10/05 To confirm the minutes of Girton PC meetings of 16th & 21st December 2009.

16/12/09 Prop: Cllr Taylor Sec: Cllr Gordon. Approved by majority vote. 1 abstention.

21/12/09 Prop: Cllr Gordon Sec: Cllr Taylor. Unanimous.

### 10/06 Matters arising

<b>Item 09/150/1</b> Installation of the new bus shelter on Huntingdon Road to replace the old shelter at Girton Corner.	Now erected, and old shelter removed. Excellent new shelter, and installation by contractors.
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### 10/07 Business items requiring a decision, or consideration by the Council

#### 1. To approve the tender document attached at Appendix B for the construction of the new bowling green at Wellbrook Way.

Prop Cllr Clift Sec: Cllr de Lacey

Cllr Clift explained this was one of three tender documents produced by GPC relating to the new bowling green. The other two were for a storage shed, and security fence. Advice had been sought from specialists in each instance in order to determine the Council's requirements. If construction was to proceed in the summer of 2010 the next step was to go out to tender. Use of a project manager was being explored. The recovery of VAT on large projects needed to be investigated.

The Council gave its unanimous approval to the tender document at Appendix B.

**Action (1.)** Clerk to issue tender document to contractors.

**Action (2.)** PFO to clarify VAT recovery with HM Revenue & Customs

#### 2. To approve a risk assessment for construction of the bowling green.

Prop Cllr Wilson Sec: Cllr de Lacey

*(Note: The Council considered this item prior to 09/166 above.)*

Cllr Wilson advised that the risk assessment document that he had tabled covered most risks associated with the proposed construction of the bowling green. A number of actions to minimise them had already been taken. The document could be added to as the construction process, and detailed consideration by the Council developed. Two risks that could not be eliminated were theft and damage.

Queries were raised about the dependence of the project on S106 monies, and the proposed date of handover of the land for the bowls green prior to the Council giving its unanimous approval to the risk assessment document.

**3. That the Parish Council approves Julia Watkinson's proposals to accept the offer by Mr Tony Hillier of a sculpture for the recreation ground.**

Prop Cllr de Lacey Sec: Cllr P Starling

Cllr Wilson proposed the following amended motion:

"That the Parish Council accepts a sculpture for the village conditional on the identification of a suitable location."

The Council approved this amendment by majority vote with one abstention, and one vote against. The amended motion was then put to the Council. Three Councillors voted in favour, three voted against; and four abstained. The Chairman then used his casting vote in favour of the motion and it was carried.

**Action:** Clerk to add item to the agenda to a future meeting of the S&R Committee to make a recommendation on location of the sculpture to the Council.

**10/08 Finance & resource management**

**1. To approve Pascuzzi's revised quotation of £3,075 (+vat) for waterproofing the balcony of the Pavilion.** Budget: Pavilion Fabric Reserve

Prop Cllr de Lacey Sec: Cllr Wilson

The Chairman said whilst approval had been given at Item 09/113/1 for expenditure of £1775 (+ vat) our contractor, Pascuzzi Bros, had identified additional unanticipated costs during the balcony works relating to the original flat concrete slab construction. A further £1300 was required to construct an external sloping waterproof surface to permit rain run off. The motion was approved by unanimous vote.

**2. To approve expenditure of £888.30 (inc vat) covering Saville's costs on the renewal of the lease for St John's Field.**

Prop Cllr de Lacey Sec: Cllr Wilson

The Chairman reminded the Council that approval had already been given at Item 09/57/6 for expenditure of up to £500 for land agent fees. Costs had increased by an additional £388.30 following several on site meetings. The motion was approved by unanimous vote.

**3. To approve expenditure of £2,300 (+vat) covering Mills & Reeve's costs on the renewal of the lease for St John's Field.**

Prop Cllr de Lacey Sec: Cllr Wilson

Cllr de Lacey said approval was given at Item 09/57/6 for expenditure of up to £2000 for St Johns College solicitor's fees. GPC had since been advised by St Johns College's solicitor that their costs had increased by £300. The motion was approved by majority vote with one councillor voting against.

Cllr de Lacey advised that the Council may have to seek its own legal advice prior to the lease for St John's Field being signed. There was a possible additional issue relating to St Johns College agreeing to a permissive right of way across the field but this did not appear within the conditions of the lease.

**Action:** Clerk and Chairman to seek advice

**4. To approve payments from 17<sup>th</sup> December 2009 to 19<sup>th</sup> January 2010**

Prop Cllr Clift Sec: Cllr Gordon. Approved by majority vote with one abstention.

**5. To approve the balance sheet from 1<sup>st</sup> April to 31<sup>st</sup> December 2009.**

Prop Cllr Wilson Sec: Cllr Gordon Approved by majority vote with one abstention.

Cllr Wilson requested that if possible future copies of the balance sheet should also show the figures for the previous month. **Action:** PFO

**6. To receive the finance report from 1<sup>st</sup> April 2009 to 31<sup>st</sup> December 2009.**

The report was tabled, and received by the Council.

**7. To amend the Financial Regulations as follows:**

After 3.4 add (with consequent renumbering as required)

“3.5 European Union Public Sector Procurement Rules: EU Procurement thresholds from 1st Jan 2010 are:- £156,442 for services and supplies, and £3,927,260 for works. Advice should be sought for projects at these levels.”

This item was deferred until February GPC meeting in line with Standing Orders.

**8. To approve expenditure of £65 to permit the Clerk to attend the 2010 Practitioners Conference on 26<sup>th</sup> February 2010 arranged by the Society of Local Council Clerks**

Prop: Cllr D De Lacey Sec: Cllr L Sparling Unanimous.

**10/09 Correspondence received (circulated at the meeting)**

NHS launch of consultation until 15 <sup>th</sup> March 2010 on the future of musculoskeletal services	To be publicised in February edition of GPN
Highways acknowledgement of response by GPC on A14 Draft Orders.	Our comments are being considered.
Paul Pugh, Regional Director of GO-East	Provided helpful advice on response to Draft A14 Orders.
Resident complaining about dog fouling in Pepys Way.	Clerk to refer to Environmental Health, SCDC.
NHS proposals to improve hearing services.	To be publicised in GPN
War Memorials Trust advertising conference on 4 <sup>th</sup> March 2010 in Cambridge to advise on looking after war memorials.	To be publicised in GPN
Consultation on third transport plan for Cambs	GPC is a statutory consultee.

**10/10 To receive reports:**

i) Chairman's Report (Attached at Appendix E )

Cllr de Lacey added that:

- he was communicating with Wimpeys about Wellbrook Way to help progress the LEAP. The play equipment named on the planning application would be those provided. If possible the gates to the play area would be painted in a contrasting colour to the fence to help those with poor sight.
- Whilst attending the NW Cambridge Workshop he had met the sports officer at SCDC who may be able to identify a possible Clerk of Works for the new bowls green.

- A new wood of 8,000 trees would be planted at Oakington shortly just outside Girton's boundary at Gate House Road.
  - He would be attending a Sustainable Parishes Partnership Meeting.
  - SCDC's Election Officer had advised that the only possible date for the Annual Parish Meeting was 1<sup>st</sup> June 2010.
  - He had discussed S106 issues relating to the proposed development at Gretton Court with the site manager who had agreed to consider maintaining Dovehouse Lane on receipt of a formal request. **Action:** Clerk
- ii) Girton Town Charity – No report received.
  - iii) Girton Youth Club - A meeting had been held with the YMCA. Interviews would be held for a new youth leader in February.
  - iv) Car parking bollards at Smithy Green – Cllr Gordon reported that bollards would not be erected by Highways Division of Cambridgeshire CC until April 2010 at the earliest.
  - v) Footpaths and Rights of Way – Cllr P Starling said he had visited Footpath 13 between Thornton Close and Whitehouse Lane. Its surface was in a very muddy condition as cyclists were using it as a short cut, and it would be improved by laying chippings. It also needed opening up which would be an appropriate project for P3 monies. **Action:** Clerk to arrange a site meeting.

**10/11 To receive unconfirmed Committee minutes for the Planning Committee of 11<sup>th</sup> January 2010 and the Wellbrook Committee Meeting of 11<sup>th</sup> January 2010.**

The minutes were received by the Council.

**10/12 Matters raised by Councillors including items for the next Agenda.**

Cllr C Starling asked whether the replacement street lights on Huntingdon Road were now standard.

Cllr L Sparling asked for an assurance that all street traders needed a licence from SCDC. The Chairman confirmed this was so.

Cllr Clift was concerned about the time limit for fixing pot holes in the village roads.

Cllr Gordon referred to the fir trees at the corner of Church Lane and Hicks Lane being cut down; and the damage to the verges at the top of Pepys Way.

Cllr Wilson said there would be a meeting of the Dog Control Working Group in February.

Cllr de Lacey thanked Durman Stearn for agreeing to install a dropped paving kerb at Wellbrook Way; and Peter Graves for replenishing the village planters after the cold weather.

The meeting ended at 8.44pm.

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**Cllr de Lacey's District Councillor Report for January 2010**

The weather and the Christmas break meant that I have had a very easy month with almost all my meetings cancelled, so there is little to report.

The only significant issue was the Council's response to the A14 Draft Orders. On 10 December the Planning and New Communities PFHs (Councillors David Bard, Tom Bygott and Nick Wright) met to approve a response from SCDC. The document before us was pathetically bland; do carry on but please be nice to us. My suggestion that we should not support the scheme in its current form was politely declined; I did however manage to achieve two minor improvements: changing "The Council has no objection to the Scheme on the grounds of noise impact providing the proposed mitigation measures are fully implemented and maintained" by including the word "adequate" instead of "the proposed"; and changing "Seek confirmation from the Highways Agency that they have taken account of the latest position in relation to the Council's Local Development Framework, particularly concerning revisions to allocations for development" to "requests public scrutiny of the Highway Agency's modelling data to make sure that it complies with the Council's Local Development Framework and, in particular, revisions to allocations for development". Pretty well all other proposed tightening-up of the wording was rejected.

Douglas de Lacey

**To build a flat Bowling-Green on Girton Parish Council owned land at Wellbrook Way, Girton, Cambridge**

**1 Conditions of Contract**

**1.1 Introduction**

This tender document is prepared to cover details for building a bowling green at Girton in Cambridgeshire

**1.2 Objective**

The document details specifications and standards required by the council who also ask for advice from contractors concerning the building of a bowling green on Parish owned land at Wellbrook Way, Girton.

**1.3 Definition**

The organisation authorised to carry out this work shall be known hereafter as the 'Contractor' and Girton Parish Council shall be known hereafter as 'the Council'

**1.4 Scope of work**

**1.4.1 General**

The scope of the work will include site levelling, the removal and disposal of top soil, grading of sub soil, site drainage, preparation of stone layers, and growing zone. It includes the construction of bowling green ditches and an irrigation system and deals with how contractors will be required to work together in relation to the construction of ancillary works like fencing and landscaping. It covers working times and practices, maintenance periods, work standards, supervision and guarantees to realise an end product of a bowling green suitable for playing bowls at county and competition standard.

Potential contractors will be required to visit the site and inspect plans in the presence of a parish councillor and will be invited to dig trial holes before making any quotations.

The Council will consider advice from the Contractor at any stage. However, prior to any changes being agreed they must be authorised by the full Council, and any changes notified to the Contractor in writing.

**1.4.2 Standards**

The standards and criteria for this bowls green must comply with the Sports and Turf Research Institute recommendations as set out in the book 'All about Bowls' Edited by Jeff Perris and published in March 2008 and also National Turf for Sport recommendations

**1.4.3 Authority**

The Council must authorise all works and any changes to those works or specifications in writing prior to them being carried out. In the event of minor changes to working schedules or practices due to unforeseen circumstances

like bad weather the Parish Clerk [in consultation with Parish Councillors] may authorise such changes on behalf of the full Council

#### **1.4.4 Supervision**

The Council reserves the right to inspect the works at any time and will appoint inspectors to inspect and authorise each stage of the work prior to the commencement of the next stage. An inspector will be available at short notice during the construction period. The stages to be inspected will be as follows:

- 1) At the completion of digging out to inspect subsoil and drainage installation.
- 2) On completion of the drainage system and before stone layers are introduced
- 3) On completion of stone layers
- 4) On completion of ditch construction
- 5) On completion of growing layer
- 6) On completion of seeding or turfing.
- 7) On completion and testing of irrigation system
- 8) Before final hand over.

#### **1.4.5 Contract documents**

The conditions of the of the Contract, Technical Specification, Bill of Quantities and Drawings shall be read in conjunction and matters referred to or shown or described in any of the former are not necessarily repeated in the latter

#### **1.4.6 Time of Completion**

The time of completion of the works shall be not more than 12 weeks from the start date as discussed and agreed in writing between the contractor and the council and a penalty fee of £250 per day for any delays over that period will apply. Where delays or changes are necessary due to extreme weather or unexpected on site conditions authorisation as at 1.4.3 above will apply and any penalty fees may be withdrawn. In the case of mechanical failure of any of the contractor's vehicles or tools or materials are not delivered on site as specified and delays occur, penalty rules will apply.

#### **1.4.7 Setting out of works**

The contractor will be responsible for setting out the position, size and area of bowls green as specified on plans supplied by the council

#### **1.4.8 Access to site**

Will be via public roads to the a-designated entrance and exit point.

#### **1.4.9 Contractors working area**

This site will be owned by the council who will authorise and allow an area to be set aside as a contractors working area. The contractor may at his own expense use this area as agreed by the Council for a site office, accommodation for his men, supervisors, storage and other facilities as agreed in writing.

The contractor shall carry out all negotiations, arrange any temporary wayleaves and deal with any compensation matters that may arise out of the normal use of an access to the working area by the contractor. The limits of the working area will be indicated to the contractor by a representative of the council and the contractor will be required to confine his activities to that area.

The contractor shall not use any area of the site or work area for any purpose not connected with the construction of the bowling green.

The contractor shall exercise every care in gaining access to the site and in operating his plant so as to avoid damage to property.

The contractor shall keep all plant, equipment and materials and the areas of the site in reasonably good order and tidy to the satisfaction of the council.

Upon completion of the contractors operation the working area shall be cleared to the reasonable satisfaction of the council.

**1.4.10 Transport to the site**

The contractor shall be responsible for the provision of all necessary transport to and from the site whether for personnel, plant, stores, equipment or for the 'removal of' and 'delivery to' of soil or other necessary materials.

**1.4.11 Personnel and supervision**

The contractor will be responsible for all personnel employed on site or working area by him during the construction of the bowling green and will be responsible for all health and safety matters in relation to their on site welfare.

**1.4.12 Health and Safety**

The contractor will be responsible for all on site health and safety matters not only including his personnel but other necessary visitors to the site. Members of the public shall not be allowed on site and provision shall be made for their protection whilst using nearby public footpaths, highways and children's play area. All normal health and safety procedures shall apply to this site and working area.

**1.4.13 Supply of Water and Electricity**

A water and electricity supply will be laid to the site by the appropriate statutory undertakers either before or during the construction period of the bowling green.

**1.4.14 Qualities**

All materials and design factors to be in accordance with the specifications as shown at 1.3.2 above unless otherwise authorised by the council in writing.

**1.4.15 Termination of contract**

In the case where it is found that the progress and quality of work is not satisfactory the work (in part or full whatever it may be) shall then be withdrawn from the Contractor by the Council and the same shall be carried out by others at the risk and cost of the contractor.

**2.0 Specification**

**2.1 Size and Location**

Bowling Green to be 40 metres by 37 metres and located as shown on plan 05/125-06 revision E as supplied by the Council.

**2.2 Quotations:**

Quotations to be valid until 30<sup>th</sup> June 2010 (or as decided later)

**2.3 Working Hours:**

The contractor shall not work on the bowling green site or works area at Wellbrook Way, Girton between the hours of 2000hrs and 0700hrs on weekdays and Saturdays or at any time on Sundays.

**2.4 Level Site**

Contractor to level site.

**2.5 Removal of Top soil – quotation required for two options.**

- (i) Advise the Council and quote for removal and disposal of top soil from site taking account of any resale value of the soil.
- (ii) Advise and quote for removal and disposal of top soil by distribution on or around site.

**2.6 Grading of Sub Soil – quotation required for two options**

- (i) Sub soil to be accurately graded to required levels of the green, ditches, verges and paths and allowing for the appropriate build up of the drainage layer.
- (ii) If sub soil on site is not suitable and material has to be brought in then layers should be graded, levelled and firmed to a suitable standard to alleviate the risk of settlement using non degradable materials.

*(Subject to Parish Council accepting advice from contractors in writing)*

**2.7 Drainage**

A perimeter drain size 100mm in diameter 600mm deep (or as required, contractors advice required) of plastic perforated pipe with at least 1:200 fall connected to a suitable out fall with manhole and trap or silt chamber and connection to suitable drain or soak away.

Perimeter drain to be connected by 80mm lateral/herringbone pipes at between 4 and 7metre intervals.

Stone carpet approximately 150mm thick of 6 to 10mm washed gravel or similar covered with 50mm of coarse sand or fine grit and adequately firmed.

*(Subject to Parish Council accepting advice from contractors in writing)*

*NB: The Council is investigating Rain Harvesting systems and may wish to install such a system underground to connect to the soak away. Information on this matter will be forwarded to the contractor as necessary for quotation before any works begin.*

**2.8 Geotextile Membrane**

The Council will consider the need for a Geotextile Membrane between the Stone Carpet and Growing Zone. Advice and quotation requested from contractor.

*(Subject to Parish Council accepting advice from contractors in writing)*

**2.9 Herbicide**

The council will consider the need for an application of residual herbicide to area of Green, ditches and path surround. Advice and a quotation is requested from contractor

*(Subject to Parish Council accepting advice from contractors in writing)*

**2.10 Playing area – the surface**

**2.10.1** Root zone layer approximately 200mm thick (or as advised).

**2.10.2** Quotation for good quality specialist bowling green/golf course turf.  
(Contractor to explain guarantees to Council in the tender document)

**2.10.3** Quotation for seeding playing area. The Contractor is requested to advise on seed mix.

*(Subject to Parish Council accepting advice from contractors in writing)*

**2.11 Ditches**

Quote for pre cast high backed reinforced concrete ditch blocks the outer faces to be covered with artificial turf to be filled with appropriate material and set at such a level that edges of green are not subjected to excessive drying out in dry/hot weather. Ditches are to be built round all edges of the playing area.

**2.11 Irrigation**

Quote for 4 x 'pop up' spray heads capable of irrigating through 180 degrees, electrically operated automatically from control box. To include 2.2 kilowatt pump capable of delivering 6.5 cubic metres of water per hour or similar and a 5000 litre plastic water storage tank. Control box, pump and water tank to be located in a building supplied by the council.

**2.12 Perimeter footpath – quotation required for two options**

a) Prepare foundation (75mm hard core covered by 50mm coarse sand) for and laying 1.2 x 1.5 metre concrete slabs around green (Access to footway to be suitable for wheel chair access)

b) Prepare foundation of hard core compact and level surface to be suitable for footpath around green.

*(Subject to Parish Council accepting advice from contractors in writing)*

**2.13 Maintenance – quotation required for two options**

- 1) a one year maintenance plan from date of hand over.
- 2) a two year maintenance plan from date of hand over.

**3.1 Ancillary Works:**

The contractor will be required to work in conjunction with fencing, landscaping and other contractors appointed by the Council for the purposes of completing and securing the bowling green,

**3.2 Skip Hire:**

All skip hire associated with this project will be made directly by the Council.  
Tel: 01223 472181

**Appendix C**

**Julia Watkinson's letter of 14<sup>th</sup> September 2009**  
(attached separately as 2 pdf files)

**Extract from Standing Orders**

29.6 Council is reminded that the European Union Public Sector Procurement Rules are likely to apply to contracts with a value in excess of £140,000 and advice should be sought at this level.

**Chairman's Report for January 2010**

The weather has been on everyone's mind recently. The Council was invited by CCC to purchase from the County salt bins and salt so that volunteers could take over road clearance. My investigations established that this was only possible for Quality Councils, and the opinion of a County Councillor (not in the ruling group) is that the County may simply be offering 'lower' councils the chance to give them money. Of course, it may be an offer of delegation but I don't think they've thought that hard." Meanwhile the County has announced that a reduced gritting programme means that Oakington Road, Gatehouse Road and the road from Oakington Road to Girton Corner have been removed from the schedule. I have received several complaints about the poor quality of gritting of the Cambridge Road/Girton Road section, particularly the fact that the pavements are left untouched (CCC has a duty to clear "the Highway" which includes the footways) and have contacted our County Councillor John Reynolds about it, so far without response.

I have been in extensive negotiation with Wimpey and District officers and we can now expect that the LEAP should be constructed in February/March, with the other outstanding works on the Wellbrook site also being tackled in this period.

On 13 January a joint City, County and District Council workshop on community facilities at NW Cambridge was run in conjunction with the University's planners. Attendees were largely officers from the 3 Councils and the University, with 4 others (PCT representative, ecumenical officer, Cambridge Council for Voluntary Service and myself). The meeting got off to an inauspicious start as the venue made it impossible for Cllr Mark Taylor to attend; this did at least highlight the importance of proper planning of community spaces. The meeting was intended to brainstorm outstanding matters of importance to the NW Cambridge community and a number of important threads emerged of which perhaps the most significant was the need for easy communication with the NIAB site where many of the facilities for NW Cambridge (eg secondary school and library) will be located. It was good to see the concern of officers to get this right and conversations will continue: I hope an officer may attend our February meeting to update the Parish Council. Meanwhile a planning application for NIAB 1 should go to the March JDCC.

Douglas de Lacey

## Appendix F

Payments	20-Jan-10	Combined PC/Rec payments		
Cq no.	Paid To	Description	Gross	VAT net
2462	Robert A Stone	Expenses - toner cartridge & book	79.09	8.29 70.80
2463	Peter Graves	Tub	50.00	50.00
2464	Cambridgeshire ACRE	Payroll Charges Oct-Dec 09	60.00	7.83 52.17
2465	Cromwell Fire Ltd	Fire Extinguisher Servicing	105.24	13.73 91.51
2466	Vitax	White Line Paint	256.11	33.41 222.70
2467	Peter T Round	Grounds Maintenance Dec 09 & Open Spaces	749.74	97.79 651.95
2468	Wicksteed Leisure	Play Equipment Maintenance	92.00	12.00 80.00
2469	A to Z Supplies	Pavilion Supplies	160.08	21.40 138.68
2470	NCC (Cambridge) Ltd	Cleaning of Pavilion	460.00	60.00 400.00
2471	Mead Construction (Cambridge) Ltd	Removal of bus shelter and fixing bench	1,274.88	189.88 1,085.00
2472	Cotton Hall Foundation	Room hire	45.00	45.00
2473	J Mills	Litter picking ( Weavers Field ) June-Dec 09	130.00	130.00
2474	Pascuzzi Bros. & Sons	Repairs to Balcony - Pavilion	1,762.50	262.50 1,500.00
2475	St Johns College	Rent - St Johns field	600.00	600.00
2476	Savills	Legal costs(College solicitor)- St Johns field	888.30	132.30 756.00
2477	Ray Gordon	Materials for nest boxes	15.43	15.43
2478	Screwfix	Maintenance Supplies	84.44	12.57 71.87
2479	CMR Wilson	Work on recreation ground & fuel	242.00	242.00
2480	Linda Miller	Expenses	38.58	38.58
			<b>7,093.39</b>	<b>851.70</b> <b>6,241.69</b>

**Cheques to be paid  
31st January**

2481	Linda Miller	Bookings Administrator Wages - m10	560.50
2482	Natalie Stone	Finance Officer Wages - m10	209.36
2483	Robert A Stone	Parish Clerk Wages - m10	912.84
2484	Norman F Lewell	Security/Maintenance Officer Wages	229.64
2485	Inland Revenue	Tax and NI - month 10	512.07