

Girton Parish Council

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The Pavilion
Girton Recreation Ground
Cambridge Road, Girton
Cambridge CB3 0FH

Minutes of the Meeting of Girton Parish Council held on Wednesday 21st March, 2012 at St Vincent's Close Community Centre at 7.30 p.m.

Members of the parish were welcome to attend this meeting and to speak at Item 12/28.1

Present: Cllrs; de Lacey (Chairman), Bromwich, Clift, Cockley, Garner, Godby, Gordon, Noble, Simpson, Taylor, Thorrold, Westley, Williams

Cllr Bygott (SCDC)

1 member of the public

In attendance: S Cumming(Clerk), N Stone (RFO) (from item 12/31.2)

- 12/25 Welcome from the Chairman** The Chairman welcomed everyone to the meeting, especially the member of the public and Cllr Bygott.
- 12/26 Apologies and reasons for absence** Cllrs Hiley, Martin and Reynolds (CCC) sent apologies for absence and the Chairman accepted their reasons.
- 12/27 Members' declarations of interest for items on the agenda** Cllrs de Lacey and Godby declared a personal and prejudicial interest in item 12/31.1 as residents of Woodlands Park. Cllr Taylor declared a personal interest in item 12/31.4 as a trustee of the Girton Village Institute.
- 12/28 Public Participation session on agenda items & matters of mutual interest:**
1. Members of the Public. The member of the public did not wish to speak. Cllrs de Lacey and Godby spoke as private residents of Woodlands Park. The response of Woodlands Park residents to the form circulated asking for their views was that the majority would like the trees replaced. Cambs County Council should replace the trees, as they have accepted that the trees are their responsibility.
 2. County Councillor's Report. Cllr Reynolds had given apologies for absence as he had to attend another meeting. There were no questions to be forwarded to him.
 3. District Councillors' Reports (*Appendix A*) Cllr Bygott mentioned the SCDC's fund for buying trees to be given back to parishes, which may be of interest to the Woodlands Park issue. Cllr Bygott spoke about the Olympic Commission and the carrying of the Olympic flame up Huntingdon Road past 'Girton sign' at 6.50 a.m on Sunday 8th July 2012 – clarification is needed regarding which 'Girton sign' is meant.
 4. Police Report (E-Cops) (*Appendix B*) PCSO Bujar Mani has reported that there have been no crimes reported in Girton in the fortnight since the last E-Cops update given in Appendix B.
- 12/29 To confirm the Minutes of the Parish Council Meeting of Wednesday 15th February, 2012.**
The Minutes of the meeting were proposed as a correct record by Cllr Godby, seconded by Cllr Gordon, and approved unanimously.
- 12/30 Matters arising from the Minutes (for information only)**
12/16.4 The Clerk has contacted Cambridgeshire Highways regarding the provision of

salt bins, and is awaiting their response.

12/19.2 Regarding the revised plan for open space on Wellbrook land, Cllr Gordon agreed to go back to Girton Town Charity regarding the nomination of members to the committee.

12/31 Business items requiring a decision, or consideration by the Council

1. In response to Cambridgeshire County Council's request that the Parish Council approve the works in Woodlands Park before they will be continued, Girton Parish Council approves all works proposed to the trees in Woodlands Park but only on condition that for each tree removed a replacement tree be planted by the County. (see Correspondence item 12/33.4)

Cllrs de Lacey and Godby left the meeting for this item, and Cllr Cockley took over as Chair for this item. After some discussion over the fact that six trees have already been removed, Cllr Cockley proposed an amendment to the wording of the proposal, to read 'Recognising the situation as it is, Girton Parish Council does not object to the works in Woodlands Park, providing that Cambs County Council agree to replace the trees in Woodlands Park in Woodlands Park within 12 months of removal'. The amendment was seconded by Cllr Williams and approved unanimously. The amended motion was seconded by Cllr Gordon and agreed unanimously. Cllrs de Lacey and Godby returned to the meeting at this point.

2. To approve details of the Annual Parish Meeting (*Appendix C*)
Proposed by Cllr de Lacey, seconded by Cllr Garner. It was agreed that the Parish Council should look again at the Village Plan and that there would be a report about this at the April parish council meeting. It was noted that last year's Annual Parish Meeting was not as well-attended as in other years, and councillors should encourage parishioners to come and for local organisations to have stalls at the Annual Meeting. Agreed unanimously.

3. To receive and approve the annual Risk Assessment (*Appendix D*) Proposed by Cllr de Lacey, seconded by Cllr Taylor. The Chairman expressed the Council's gratitude to the RFO. There was a query about the need for fireproof cabinets, which will be forwarded to the Auditor. The Chairman expressed the Council's gratitude to the RFO for her work on this. Approved unanimously.

4. To appoint three trustees for the Girton Village Institute
Cllrs Simpson and Williams, and Linda Miller have agreed to be trustees. Proposed by Cllr de Lacey, seconded by Cllr Gordon. Cllr Taylor noted that he would abstain. Agreed with one abstention.

5. To approve a request for inclusion of details of the Hibbert Ware Garden in a book on lettering and inscriptions by the Cardozo Kindersley Workshop (see correspondence item 12/33.7)
Proposed by Cllr de Lacey, seconded by Cllr Godby. The Parish Council would either provide a photograph of the inscription or allow the Workshop to photograph the plate. Margaret Parnwell may have a photograph of the opening ceremony. Agreed unanimously.

6. To approve new salary rates for Parish Council's staff (details to be tabled)
The Chairman apologised to the Council that this item had to be withdrawn, as staff appraisals have not yet been completed.

7. To approve expenditure from the monies allocated for the improvement of the

Recreation Ground frontage, to draw up plans for a safe footpath to the Recreation Ground and revised car parking (see item 12/19.3 and correspondence item 12/33.10) Cllr de Lacey proposed that the Council accept Tim Brading's quotation, seconded by Cllr Taylor, and agreed with two abstentions.

8. To receive tenders for the provision of power to the outside of the pavilion (*to be circulated*)

The Chairman read out the quotations received. Cllr de Lacey proposed that Cambridge Discount Electrical should carry out the works, seconded by Cllr Cockley and agreed unanimously.

9. To approve the removal of the self-sown tree at the south-east corner of the Recreation Ground to make way for the cricket nets

Proposed by Cllr de Lacey, seconded by Cllr Godby. The removal of the tree would cost £120.00 and this would come from the Recreation Ground Maintenance budget. Agreed unanimously.

12/32 Finance & Resource Management:

1. To approve payments for the previous month

Proposed by Cllr Garner, seconded by Cllr Gordon and approved with 1 abstention.

2. To approve the balance sheet (*Appendix E*)

Proposed by Cllr de Lacey, seconded by Cllr Garner. There were queries regarding insurance and the groundsman's wages, which the RFO agreed to clarify. Agreed with 1 abstention.

3. To receive the Finance Report from 1 April 2011 to date (*Appendix F*)

Received by the Council.

12/33 Correspondence

1. 14 February 2012: Correspondence about Girton WI Hall

2. 14 February 2012: Correspondence regarding Weavers Field yellow lines

3. 20 February 2012: Letter about e-on's new tariff

4. March 2012 (various dates): Correspondence items about the Woodlands Park highways works

5. 3 March 2012: Wellbrook Way Residents Association Meeting Minutes

6. 4 March 2012: Correspondence about footway repair

7. 6 March 2012: Letter about Walnut Grove

8. 8 March 2012: Letter about inclusion of Hibbert Ware Garden in inscriptions book

9. 8 March 2012 Correspondence about cycling on footways

10. 14 March 2012 Letter regarding recreation ground car park

The Chairman noted that the Clerk has written to the WI to ask for more details regarding correspondence item 12/33.1,. Councillors discussed correspondence item 12/33.7 and robustly defended the council's response, requesting the Clerk to write again to the correspondents. The correspondence was noted.

12/34 To receive reports:

1. Chairman's Report (*Appendix G*) There were no questions arising.

2. Girton Town Charity There was nothing to report.

3. Girton Youth Project (*Appendix H*)

4. Footpaths. There was nothing to report.

5. Bowling Green Committee. The meeting of 8th March clarified where the proposals have reached. As the Bowls Green is to be developed in the next year, this item will stay on the agenda for future meetings.

6. Wellbrook Way Development Committee. Cllr Gordon has completed specifications to be circulated to contractors. Over a two-year period, remedial works will be carried out together with maintenance. Cllr Gordon would be grateful for more volunteers to help with the project. The Chairman expressed the Council's gratitude to Cllr Gordon for the huge amount of work and time which he is devoting to this project.

7. An update on the Girton Diamond Jubilee Celebrations. There is good interest in the event amongst parishioners. The issues of the marquees and a flagpole will be business items on the April agenda, and would need reports from the H&S Officer and Groundsman.

12/35 To receive unconfirmed Committee Minutes:

1. Planning Committee Meetings of 15th February and 8th March, 2012

Minutes have been circulated to all councillors.

2. Planning and Resources Committee Meeting of 6th March, 2012

Minutes have been circulated to all councillors.

12/36 Matters raised by Members

The state of the war memorial was queried. The Clerk has previously contacted Hibberts stonemasons, and they had agreed to send a quotation for the work, which has not yet been received. The Clerk agreed to follow-up this query.

A meeting of the Sports and Recreation Committee is needed.

South Cambridgeshire District Council is developing a new local plan, and many sites have been suggested for development. South Cambridgeshire District Council will assess these over the Summer. There is concern about the speed hump at the top of Pepys Way, which may not meet specifications. The Clerk has already contacted Cambridgeshire Highways about this, and will contact them again to ask about progress.

The meeting closed at 8.54 p.m